

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
July 16, 2020
Conducted Via Teleconference
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: None.

CORRESPONDENCE: None.

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

MINUTES: The minutes of the July 2, 2020 regular meeting were presented. *Commissioner Swart moved to approve the minutes as presented. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports: None.

Water Board Bible Chapter Review: Commissioners reviewed and discussed Chapter 5 from the *Water Board Bible*.

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2020-29, in the amount of \$63,136.50, was presented in full. *Commissioner Swart moved to approve voucher 2020-29 in the amount of \$63,136.50. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2020-28 for review.
- Monthly Billing Report:
 - PM presented the Monthly Billing Report for July 2020
- Monthly Financial Report:
 - PM presented the Monthly Financial Report for June 2020
- Petty Cash Account Review:
 - PM presented Petty Cash Account Ledgers for May 2020 and June 2020

General Manager's Report: The GM presented his report on the current state of the District.

BUSINESS:

Review/Rate Engineer’s Proposals and Determine Interview Dates, if necessary: Commissioners reviewed and discussed at length the proposals received by engineering firms for updating the District’s Sewer Plan.

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:45 pm.

Respectfully Submitted By:

/S/ **Stacy Swart**

Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: **8-6-2020**