

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
October 15, 2020  
Conducted Via Teleconference  
Per State of Emergency Declared in Washington State and Mason County**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori.

**CALL TO ORDER:** The meeting was called to order at 1:05 pm.

**SUBSCRIBER REMARKS:** None.

**CORRESPONDENCE:** PM noted correspondence with the State Auditor's Office.

**PRESENT AGENDA:** *Commissioner Swart moved to adopt the agenda as presented. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

**MINUTES:** The minutes of the October 1, 2020 regular meeting were presented. *Commissioner Anderson moved to approve the minutes as presented. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner Swart signed up for an AWWA Training
- Commissioner Swart shared a rural water district rate structure

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2020-41, in the amount of \$40,013.97, was presented in full. *Commissioner Hospador moved to approve voucher 2020-41 in the amount of \$40,013.97. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
  - PM presented voucher 2020-40 for review

**General Manager's Report:** GM presented his report on the current state of the District.

**BUSINESS:**

**Discuss 2021 Preliminary Budget:** Commissioners discussed the 2021 *Preliminary Budget. Commissioner Anderson moved to adopt the Preliminary Budget and move into the "Proposed Budget" stage. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.*

***Commissioner Hospador moved to adjourn the meeting. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:05 pm.***

Respectfully Submitted By:

**/S/ Stacy Swart**

*Signature*

**Stacy Swart, Secretary, Commissioner #3**

*Name and Title*

Approved at the Regular Meeting of the Board on: **11-5-2020**