

HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
June 5, 2025
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584

MINUTES

PRESENT: Secretary C. Anderson (Acting Chari), Audit Commissioner S. Birgh, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori; President S. Swart absence excused

CALL TO ORDER: The meeting was called to order at 9:05 am

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE:

- PM noted that the District office received notice of activation from WA Dept. of Ecology for the sewer project agreement

PRESENT AGENDA: *Commissioner Birgh moved to adopt the agenda. Commissioner Anderson seconded.* PM requested to add Voucher 2025-23 to be approved. *Hearing 2 aye votes and 0 nay votes, the agenda was adopted as amended.*

MINUTES:

The minutes of the May 15, 2025 regular meeting were presented. *Commissioner Birgh moved to approve the minutes. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports: No commissioner reports

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2025-22 in the amount of \$1,495.00 was presented. *Commissioner Birgh moved to approve voucher 2025-22 in the amount of \$1,495.00. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
 - Voucher 2025-23 in the amount of \$10,359.70 was presented. *Commissioner Birgh moved to approve voucher 2025-22 in the amount of \$10,359.70. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2025-21 for review
- Monthly Financial Report: PM presented the monthly financial report for April 2025

General Manager's Report:

- GM presented his report on the current state of the District
- GM noted that operators are working on inspecting a valve at the wastewater treatment plant that is presumed to be failing
- GM reviewed several leaks that have been repaired on Nantucket and Promontory roads

- GM shared that Ecology is redistributing grant funds for jet pumps and other nutrient-related sewer projects
- GM noted that iron bacteria treatment for Well #2 was successful and production flows are expected to improve
- GM noted that scheduled repairs at the reservoir had to be postponed due to the awarded contractor's availability
- GM noted that a water outage this week that occurred on Nantucket and simultaneous electricity outage were by coincidence and that the water outage did not cause the electricity outage
- GM answered questions about placements of power pedestal and alarm panels
- Commissioners Directed GM to follow up with HPMA about the status of the needed lease signatures
- Commissioners asked GM about the status of initiating the reserve study
- Commissioners asked about the project task list; GM reviewed the status of each tasks, including which tasks have been completed

Commissioner Anderson moved to amend the motion from the 5/8/25 meeting of the Board of Commissioners to correct a clerical error. The motion to authorize funds per the Well #2 Rehabilitation quote should have been in the amount of \$35,123.10 and not \$32,123.10

ITEMS REQUIRING BOARD ACTION:

Approve Purchase of Two (2) Grinder Pumps per the Quote Received from Correct Equipment: Commissioners discussed whether to purchase one or two grinder pumps as back up units. *Commissioner Birgh moved to authorize the purchase of two grinder pumps as quoted from Correct Equipment. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, funds are authorized for the purchase of two grinder pumps.*

Commissioner Anderson moved to adjourn the meeting. Commissioner Birgh seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 11:20 am.

Meeting Minutes Drafted By: PM
Respectfully Submitted By:



Signature

Carl Anderson, Secretary, Commissioner #1

Name and Title

Approved at the Regular Meeting of the Board on: 6-19-2025