

HARTSTENE POINTE WATER-SEWER DISTRICT
SPECIAL MEETING of the BOARD OF COMMISSIONERS
July 19, 2025
474 E CHESAPEAKE DR SHELTON WA 98584

MINUTES

PRESENT: President S. Swart, Secretary C. Anderson, Audit Commissioner S. Birgh

CALL TO ORDER: The meeting was called to order at 1:45 pm

SUBSCRIBER REMARKS: No subscribers present

PRESENT AGENDA: *Commissioner Birgh moved to adopt the agenda. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

ITEMS REQUIRING BOARD ACTION:

Conduct Quarterly Review of the General Manager (GM): *Commissioner Swart called for an executive session for the purpose of conducting a Personnel Performance Review of GM, per RCW 42.30.110 section 1(g) at 1:50 pm for one hour. The meeting will resume at 2:50 pm.* Commissioners will review the August 2024 GM Employment Agreement and objectives that had been set. The benefits package will be reviewed. Commissioners will discuss GM's strengths and identify areas for improvement.

The meeting resumed at 2:50 pm. Commissioner Swart called to extend the executive session at 2:50 pm for one hour.

The meeting resumed at 3:50 pm. Commissioner Swart called to extend the executive session at 3:50 pm for 20 minutes.

The meeting resumed at 4:15 pm.

Commissioner Swart called for a recess until 7/21/25 at 10:15 am.

The meeting resumed on 7/21/25 at 10:25 am.

Commissioner Swart called for an executive session for the purpose of continuing to conduct a Personnel Performance Review of GM, per RCW 42.30.110 section 1(g) at 10:25 am for one hour. The meeting will resume at 11:25 am.

The meeting resumed at 11:25 am. Commissioner Swart called to extend the executive session at 11:25 am for 50 minutes.

The meeting resumed at 12:15 pm.

During the executive session, the board of commissioners established new objectives for GM and will document for presentation to GM.

Commissioner Swart called for a special meeting for the purpose of presenting documented objectives for GM on 7/24/25 at 4:00 pm at the District Office, 119 E Liberty RD, Shelton, WA, 98584.

Commissioner Birgh moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 5:30 pm.

Meeting Minutes Drafted By: PM
Respectfully Submitted By:



Signature

Carl Anderson, Secretary, Commissioner #1
Name and Title

Approved at the Regular Meeting of the Board on: 8-7-2025