

HARTSTENE POINTE WATER-SEWER DISTRICT  
SPECIAL MEETING of the BOARD OF COMMISSIONERS  
July 24, 2025  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584

MINUTES

**PRESENT:** President S. Swart, Secretary C. Anderson, Audit Commissioner S. Birgh, General Manager (GM) J. Palmer

**CALL TO ORDER:** The meeting was called to order at 4:06 pm

**SUBSCRIBER REMARKS:** No subscribers present

**PRESENT AGENDA:** *Commissioner Birgh moved to adopt the agenda. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

**ITEMS REQUIRING BOARD ACTION:**

**Conduct Quarterly Review of the General Manager:** Commissioners presented a written performance evaluation to GM. The evaluation was discussed and signed.

*Commissioner Birgh moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 5:30 pm.*

Meeting Minutes Drafted By: PM

Respectfully Submitted By:

  
\_\_\_\_\_  
Signature

Carl Anderson, Secretary, Commissioner #1  
\_\_\_\_\_  
Name and Title

Approved at the Regular Meeting of the Board on: 8-7-2025