HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
June 18, 2026
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584

MINUTES

PRESENT: Secretary C. Anderson, President S. Swart, Audit Commissioner S. Birgh, Operations Manager (OM) Jaron S.

CALL TO ORDER: The meeting was called to order at 1:00 pm

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE: Commissioner Anderson emailed a resident in response to an inquiry

PRESENT AGENDA: ***Commissioner Anderson moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.***

MINUTES:
The minutes of the June 4, 2026 regular meeting were presented. Additionally, the minutes of the June 10, 2026 special meeting were presented. ***Commissioner Anderson moved to approve the minutes. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.***

Commissioner Anderson identified an error in the minutes of the June 3, 2026 special meeting, in which his motion was to remove all signers for Columbia Bank and add Jaron S. and Commissioner Birgh.

REPORTS:
Commissioner Reports: Commissioner Swart inquired as to the status of the MIDCO invoice. Discussion followed. Commissioner Swart and OM to follow up with the Finance and Administrative Manager.

Financial/Administrative Report:

- Bills to Be Authorized:
    - Voucher 2026-29 in the amount of $742,184.80 was presented. ***Commissioner Anderson moved to approve voucher 2026-29 in the amount of $742,184.80. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.***
    - Voucher 2026-30 in the amount of $32,669.52 was presented. ***Commissioner Anderson moved to approve voucher 2026-30 in the amount of $32,669.52. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.***
- Bills to Be Reviewed:
    - Voucher 2026-28 was presented for review

Operation Manager's Report:

- OM shared his report on the current state of District operations, noting scheduling of water system valve installations and reservoir maintenance

ITEMS REQUIRING BOARD ACTION:

Review & Approve Water System Plan Proposal: ***Commissioner Birgh moved to approve the Water System Engineering Proposal. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the proposal was approved.***

Effluent Pump Rebuild: ***Commissioner Anderson moved to authorize the rebuilding of an effluent pump, not to exceed $12,000. Commissioner Birgh seconded. Hearing 3 aye votes and 0 nay votes, the authorization is approved.***

Review & Approve Emergency Communication Policy: ***Commissioner Birgh moved to adopt the Emergency Communication Policy as presented and authorized the OM to edit as necessary. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.***

Disposition of Purchased Grinder Pump Rock Cover: District to contact Correct Equipment to determine if the purchased "rock" cover could be returned. ***Commissioner Birgh moved to edit the District's "System Connection" policy by adding, "even if off the property line." Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.***

Hot Weather Impact on Water Demand & Production: This item was covered in the OM report.

Review Water Board Bible Chapter Three (3): Commissioners reviewed and discussed with OM and discussed best practices.

Commissioner Anderson moved to adjourn the meeting. Commissioner Birgh seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:55 pm.

Meeting Minutes Drafted By: PM
Respectfully Submitted By:

	Carl Anderson, Secretary, Commissioner #1
Signature	*Name and Title*

Approved at the Regular Meeting of the Board on: **7-16-2026**