

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
October 1, 2026
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

MINUTES

PRESENT: Secretary C. Anderson, President S. Swart, Audit Commissioner S. Birgh (via teleconference), Operations Manager (OM) Jaron S, Finance & Administrative Manager (F&AM) Joe S.

CALL TO ORDER: The meeting was called to order at 1:00 pm

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE: No correspondence

PRESENT AGENDA: *Commissioner Anderson moved to adopt the agenda. Commissioner Birgh seconded.* F&AM requested to amend the Financial/Administrative Report to:

- Bills to Be Authorized:
 - Voucher 2026-47
 - Voucher 2026-48
- Bills to Be Reviewed:
 - Voucher 2026-46

Hearing 3 aye votes and 0 nay votes, the agenda was adopted as amended.

MINUTES:

The minutes of the September 17, 2026 regular meeting were presented. *Commissioner Anderson moved to approve the minutes. Commissioner Birgh seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

The minutes of the September 18, 2026 special meeting were presented. *Commissioner Anderson moved to approve the minutes. Commissioner Birgh seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports:

- Commissioner Anderson completed a ditch digging project for a resident on Pointes Drive East
- Commissioner Anderson commented on potential hydroseeding volume issue
- Commissioner Swart refreshed commissioners on components of the Open Public Meeting Act
- Commissioner Swart drew attention to needed corrections on the District's website
- Commissioner Swart recommended communication from District to the community dispelling rumored building moratoriums

Financial/Administrative Report:

- Bills to Be Authorized:

- Voucher 2026-47 in the amount of \$19,686.53 was presented. *Commissioner Birgh moved to approve voucher 2026-47 in the amount of \$19,686.53. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Voucher 2026-48 in the amount of \$56,149.15 was presented. *Commissioner Birgh moved to approve voucher 2026-48 in the amount of \$56,149.15. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - F&AM presented Voucher 2026-46 for Review

Operation Manager's Report: OM shared his report on the current state of District operations

ITEMS REQUIRING BOARD ACTION:

Discussion with Engineer: Commissioners and staff discussed issues with engineer, Matt M.

Discuss Cleanout Height Trip Hazard Mitigation along Bluff: OM discussed issue with commissioners. The issue is to be referred by OM to HPMA as owners of the cleanouts.

Review & Approve Engineer's Proposal to Update Water & Sewer Standards: Commissioners reviewed the proposal. Engineer is going to provide standards. Item tabled for next meeting.

Review Chapter Five (5) of the *Water Board Bible*: Commissioners reviewed & discussed the chapter.

Commissioner Birgh moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:50 pm.

Meeting Minutes Drafted By: PM
Respectfully Submitted By:

IS/ via Teleconference
Signature

Carl Anderson, Secretary, Commissioner #1
Name and Title

Approved at the Regular Meeting of the Board on: 10-15-2026