

**HARTSTENE POINTE WATER-SEWER DISTRICT
MASON COUNTY, WASHINGTON**

RESOLUTION 2025-01

**A RESOLUTION OF THE
HARTSTENE POINTE WATER-SEWER DISTRICT COMMISSIONERS
AMENDING THE DISTRICT GENERAL MANAGER'S SPENDING
AUTHORIZATION LIMIT**

WHEREAS, the Hartstene Pointe Water-Sewer District has set forth certain policies, practices, and procedures which relate to purchasing goods and services in the Hartstene Pointe Water-Sewer District Purchasing Manual; and

WHEREAS, the Hartstene Pointe Water-Sewer District Board of Commissioners recognizes that at times it may become necessary to amend, as needed, the District Purchasing Manual to reflect matters set forth therein; and

WHEREAS, the Board recognizes the District General Manager must be enabled to act in an efficient and timely manner when purchasing goods and services and resolving maintenance related issues; and


WHEREAS, the Board, in order to be fiscally responsible with public funds, wishes to set a separate spending limit for the District General Manager in circumstances in which an emergency condition exists; now

THEREFORE, the Board of Commissioners hereby resolves to:

1. Repeal Resolution 2018-10.
2. Retain the General Manager's regular spending authorization limit of **THREE THOUSAND DOLLARS**.
3. Set a separate spending limit of **TEN THOUSAND DOLLARS** for the General Manager's discretionary use under emergency conditions when a timely response is necessary, after concurring with a commissioner that an emergency condition exists.
4. Require the General Manager to inform and consult a Commissioner when potential excess of **TEN THOUSAND DOLLARS** could be incurred under emergency conditions prior to agreeing to incur costs from a vendor and/or vendors and a special, emergency meeting would be required to approve necessary funds.
5. The purchasing manual shall be amended to reflect these changes.

ADOPTED by the District Board of Commissioners at its scheduled meeting on this 20th day of February, 2025.

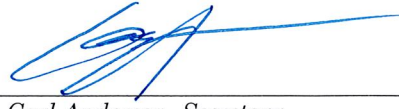
Hartstene Pointe Water-Sewer District
Mason County, Washington



Stacy Swart, President



Stefan Birgh, Audit Commissioner



Carl Anderson, Secretary

